CIRENCESTER AND STROUD BRANCH - RISK ASSESSMENT				
LOCATION:	Pavillion in the Park, Cainscross, Stroud			
PURPOSE:	Monthly Members Meetings with speakers & activities			
ASSESSMENT DATE:	08/01/2024			
ASSESSED BY:	Kevin Young			
RENEWAL DATE:	08/01/2025			

## PARKINSON'S<sup>UK</sup> CHANGE ATTITUD FIND A CURE. JOIN US.

RENEWAL DATE:	08/01/2025				
Hazards What are the hazards?	Effects What might happen because of this hazard?	Mitigations How have you reduced the risk already?	Likelihood of risk occurring after mitigations (1=low, 2=medium, 3=high)	The impact of the risk after mitigations (1=low, 2=medium, 3=high)  How bad would the	Total Risk Score
Physical hazards are relatively easy to spot but some other kinds need to be thought about.	The possible effects of any hazard can vary. You may therefore want to think of a range of effects for certain hazards.	Consider what can be done to minimise the risks.	How likely is it that the effect will happen?	effect be if it happened?	
Unloading the car	People may hurt their back carrying heavy equipment or resources long distances	Instruct the person that needs to unload to park near the door while doing so and move the car afterwards. Pack the resources into smaller, more manageable boxes. Members & their carers know how to unload their own personal items.	1	1	1
Potholes in car park or poor car parking	Someone might fall over or too far to walk.	Let people know that the car park ground is	2	1	2
facility.  No disabled access to venue	Difficult to get wheelchairs in, could cause problems for the person pushing and the person in the wheelchair	uneven beforehand and it's location. Agreed with the venue that they will provide a disabled ramp and support people getting wheelchairs up it	1	1	1
Fire doors need to be easily accessed and marked clearly	If they are obstructed or not clear and there is a fire, people may get stuck in the venue	Ensure that fire doors are free of obstructions on arrival. Make sure that everyone knows where the exits are in case of a fire	1	1	1
Fire Extinguishers	There may not be any in case of emergency	Ensure that there are extinguishers fitted and that they are maintained and suitably located and responsible person from location is aware of our meeting.	1	1	1
Slips, trips and falls in the venue	Minor injuries to broken bones	Make sure that the floor is clear and any hazards are identified.	1	1	1
Serving teas and coffees	People may get scalded	Committee Volunteers will be on hand to carry cups to tables. Only have one person in the kitchen	1	1	1
Serving teas and coffees	People may catch COVID-19	responsible for refreshments. Ensure they wash their hands regularly, wear a mask if required and world tourning their factories	1	1	1
Raffle	Money may get taken or lost	with the money at all times and a locked tin is used. Make sure that the person transporting the money can do so in a safe the part tables are spaced out and there	1	1	1
People sitting too close together	People may catch COVID-19	ensure that tables are spaced out and there aren't too many chairs at each table.  Encourage people to only sit in their household. Make sure people have to book so the room isn't over capacity.	1	1	1
Speaker using a projector	The projector may catch fire	Ensure that there are no papers around the projector that may cause it to overheat	1	1	1
Moving tables and chairs	People may strain themselves with heavy lifting	Make sure that there is sufficient equipment to move tables and chairs and people know how to do so safely	1	1	1
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